

Supplementary Information

HAVANT BOROUGH COUNCIL
CABINET
WEDNESDAY, 14TH DECEMBER, 2022

Please note that the attached supplementary information was unavailable when the agenda was printed.

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NON-EXEMPT

HAVANT BOROUGH COUNCIL

CABINET

14 December 2022

COUNCIL TAX SUPPORT SCHEME 2023/24 TO APPROVE

Portfolio Holder: Cllr Tony Denton

Key Decision: No

Report Number: HBC/105/2022

1.0 Purpose of Report

1.1 To recommend to Council the Council Tax Support Scheme for 2023/24

2.0 Recommendation

2.1 That Cabinet recommend to Council the following:

- 1) that the 2022/23 Council Tax Support Scheme is retained for 2023/24 but with the following amendments:
 - (i) the allowances and premiums used in determining entitlement for working age claims are uplifted in line with the figures applied by the Department for Works and Pensions, (DWP), for the Housing Benefit Scheme in 2023/24;
 - (ii) the non-dependant deductions used in determining entitlement for working age claims are adapted in line with the rates as set by the Department of Levelling Up, Housing and Communities for non-dependant pension age claims;
 - (iii) the Council continues to facilitate a Council Tax Support Hardship Fund
- 2) that the necessary amendments are made to the Council Tax Support Scheme document and that it is then published in accordance with Local Government Finance Act 1992 Section 13A(2)

3.0 Executive Summary

3.1 The localised Council Tax Support scheme was introduced by the Local Government Finance Act 2012 to replace the national Council Tax Benefit Scheme from 1/4/2013

3.2 The legislation imposes a duty on each Council to adopt a scheme by 11 March each year to apply for the forthcoming financial year

- 3.3 This report puts forward a recommended approach for 2023/24 which is largely the same that was approved for 2022/23.

.4.0 Havant Borough Council's current scheme

- 4.1 HBC's current scheme is based on the Department of Levelling Up, Housing and Communities, (DLUC), default scheme, (which mirrored the former council tax benefit scheme), but with a reduced maximum amount of support available for certain working age households.
- 4.2 The scheme requires a minimum payment of 8.5% of the council tax liability from all working age households apart from those in receipt of disability related incomes. For these households, the scheme offers a slightly reduced level of support compared to the former council tax benefit scheme.
- 4.3 Since April 2022, following the COVID pandemic and related additional help through government funding, we saw a return to a reducing caseload both in working age and pensioners. However, we are fully aware with the cost-of living crisis worsening and the unprecedented times ahead, we are contemplating an increase in caseload, due to businesses failing and unemployment levels expected to rise.

Council Tax support scheme caseload and expenditure

	Cases as at 31 March	Amount of benefit paid	Note
2012/13	11,118	£9,174,118	last year of council tax benefit
2013/14	10,569	£8,632,007	
2014/15	10,059	£8,207,832	
2015/16	9,788	£7,916,713	
2016/17	9,654	£8,013,050	
2017/18	9,298	£8,341,559	
2018/19	9,123	£8,392,266	
2019/20	8883	£8,463,841	
2020/21	8856	£8,812,938	
2021/22	8731	£9,105,459	
2022/23	8451	£9,054,597	As at 31/08/22
2023/24	8516.est	£9,326,235	Estimated cost for the year

5.0 2022/23 scheme and Hardship Fund

- 5.1 The estimated cost of retaining the current scheme for 2023/24 is £9,326,235. This estimate assumes that the current caseload pattern continues for the remainder of 2022/23 and through 2023/24. The estimate also takes account of the possibility that the relevant precepting authorities will levy the same increase in their Council Tax precept from 1 April 2023 as was levied in 1 April 2022.

- 5.2 Uprating is the process under which various elements, (Personal Allowances, Premiums and Non-Dependant deductions), are altered to reflect inflation and changes to the level of pensions and other benefits.
- 5.3 **Personal Allowances and Premiums** – the arrangements for pensioners within our scheme are prescribed by the DLUC and they will be advising Councils of the new figures that must be included in our scheme for 2023/24. However, for working age claims it is for the Council to decide. The Personal Allowances and Premiums in our current scheme match those that are used to calculate Housing Benefit for working age claimants. To retain this consistency with the Housing Benefit scheme, it is recommended that the Council adopts the same figures that the Department for Work and Pensions, (DWP), will be specifying for the Housing Benefit scheme for 2023/24. The DWP will advise councils of these in due course.
- 5.4 **Non-dependant deductions** – our current Council Tax Support scheme includes the same levels for non-dependant deductions for both pension age and working age claims. DLUC will be prescribing the revised non dependant deduction levels for pension age claims and, to retain consistency, it is recommended that the revised figures set for pension age claims for 2023/24 are also adopted for working age claims for 2023/24. DLUC will advise councils of the amounts in due course
- 5.5 It is proposed that the Council continues to facilitate a Council Tax Support Hardship Fund to support the most vulnerable Council Tax Support customers to:
- (ii) Allow a short period of time to adjust to unforeseen short-term financial circumstances whilst the applicant seeks alternative solutions.
 - (iii) Support the applicant in managing their finances
 - (iii) Help the applicant through personal circumstances and difficult events that affect their finances
 - (iV) Prevent exceptional hardship
 - (iV) Support those who are trying to help themselves financially

The expected cost of this fund will be circa £5,000

6.0 **Background and relationship to Corporate Strategy, Climate & Environment Strategy and/or Business Plans**

- 6.1 The Council Tax Support scheme provides financial assistance to those on low incomes. The proposed scheme retains comparable levels to last year, is consistent with National guidance and helps to support the most vulnerable members of our communities.

7.0 **Resource Implications**

- 7.1 *Financial Implications:*

Considering the assumptions as detailed in this report, the estimated cost of retaining the current Council Tax Support Scheme for 2023/24 is £9,326,235. Retaining the current scheme would require no increase in staffing or other administration costs

Section 151 Officer comments

Date: 5 December 2023

The base revenue budget for 2023/24 will be set on the assumption that the Council Tax Support Scheme, as detailed in this report, is approved by Council.

Budget allowance will also be made for the Council Tax Support Hardship Fund for 2023/24

7.2. Human Resources Implications:

There are no direct Human Resource implications arising from this report as existing staff are already in place to administer this scheme.

7.3 Legal Implications:

The Council has a statutory duty to operate a Council Tax Support scheme. Any changes to the current scheme for 2023/24 must be adopted by full Council by 11/03/2023.

Monitoring Officer comments

Date: 13.12.22

The Cabinet may authorise public consultation on policies within the Budget and Policy Framework (Constitution Part 2 Section D paragraph 12.1.2). The Cabinet is separately responsible for developing and reviewing Council policy (paragraph 10.3), Making, or revising the Council Tax Support Scheme is a Council function (Part 2 Section 1.1.10).

Accordingly, Full Council will in due course determine whether any changes to the Scheme will be made following and after consultation with the public and precepting authorities, as considered appropriate.

8 Risks:

A full Customer Impact Assessment of the proposed 2013/14 scheme was completed during 2012. The proposed scheme for 2023/24 differs only marginally from the 2013/14 scheme.

If the increase in caseload expected is greater than that used in the above calculations it will lead to an increase in the cost of the scheme. This is difficult to predict in the current economic climate as it is expected that due to the cost-of-living crisis worsening and the unprecedented times ahead, businesses may fail and an increase in unemployment is expected.

The Council will keep caseload and demand for this scheme under regular review and will report back through Cabinet and Council as part of routine budget monitoring.

9 Communications and Consultation:

Hampshire County Council will be advised of the proposed scheme for 2023/24 on behalf of the major precepting authorities. As the proposed scheme for 2023/24 retains comparable levels of support to those in the 2022/23 scheme, it is considered unnecessary to undertake any further public consultation.

Consultation has taken place with:

Portfolio Holder

Revenues and Benefits Contract Manager (Client)

Director of Corporate Services

Monitoring Officer

Head of Housing and Communities

Hampshire County Council will be made aware of the proposed scheme.

Appendices:

None

Background Papers:

2022/23 Council Tax Support Scheme: [Havant S13A 202223 Scheme Final](#)

Agreed and signed off by:

Portfolio Holder: Cllr Tony Denton

Monitoring Officer: Mark Watkins, Chief Legal Officer

Section 151 Officer: Malcolm Coe, Chief Finance Officer

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NON-EXEMPT

HAVANT BOROUGH COUNCIL

CABINET

14 December 2022

2022-23 Q2 BUDGET MONITORING AND PERFORMANCE REPORT

FOR RECOMMENDATION TO FULL COUNCIL

Portfolio Holder: Cllr Tony Denton

Key Decision: No

Report Number: HBC/106/22

1. Purpose

- 1.1. This paper is submitted to Cabinet to note the financial and performance position of the Council as at quarter two of the 2022/23 financial year and to recommend to Full Council the additions to the budget as a result of recent successful funding bids.

2. Recommendation

- 2.1. Cabinet are required to note:

- A. The revenue forecast outturn for 2022/23 (Appendix A)
- B. The summary performance information (Appendix B)

Cabinet are asked to recommend to Council the approval of the following additions to the 2022/23 to 2025/26 Capital Programme and 2022/23 revenue budget and to put in place necessary delegations for spend:

- C. Receipt of £1.65m Brownfield Grant to proceed with the demolition of Bulbeck Road car park;
- D. Receipt of £0.085m in relation to Springwood play park, funded by Department for Levelling Up, Housing and Communities;
- E. Receipt of £0.1m in relation to Changing Places Toilets funded by Department for Levelling Up, Housing and Communities

- F. Receipt of the UK Shared Prosperity Fund (UKSPF) allocation for 2022/23 of £0.025M capital and £0.077 revenue funding and to note indicative allocations for 2023/24 funding of £0.203m and £0.695m, a total of £1m funding over the next three years; and
- G. Delegate to the Regeneration & Economic Development Manager to drawdown the funds in consultation with s151.
- H. The revised 2022/23 to 2025/26 capital programme is detailed in Appendix C

3. Executive Summary

Revenue Forecast outturn

- 3.1. The Quarter Two forecast outturn shows an estimated balanced position at the year end. This is an improvement of the position as reported at Q1, where there was a forecasted deficit of £0.175m.

	FULL YEAR BUDGET (£M)	Q1 FORECAST (£M)	Q2 FORECAST (£M)	Q2 VARIANCE TO BUDGET (£M)
Net cost of service	15.032	15.207	15.329	0.297
Funding	15.032	15.032	15.032	0
Salary underspend	n/a	n/a	(0.297)	(0.297)
Net (surplus)/deficit	0	0.175	0	0

- 3.2. Further detail against individual service areas is contained within Appendix A.

Significant variances

- 3.3. The below provides some details on significance variances within the service areas. There are no variances to report within Coastal Partners, Regeneration & Communities and Management Team budgets.

Commercial

- 3.4. Waste service – there is a current projected overspend in the service of £0.350m as a result of the additional costs that have arisen from the recently agreed driver and loader pay increases which amount to £0.314m. In addition, within this service there is an additional cost of £0.036m with respect to glass round collections.

Internal Services

- 3.5. Finance (Treasury Management) – there is a projected increase in income within Treasury Management of £0.238M as a result of increased investment activity and improved returns as a result of higher interest rates.
- 3.6. Facilities – there is a forecast decrease in income within the Plaza from lease income, external room bookings and catering as well as printer contributions which totals £0.055m. Projected income has yet to improve to pre-pandemic levels.
- 3.7. Overall the increased income from Treasury Management and decreased income from Facilities results in an forecast surplus within the area of £0.183M.

Place

- 3.8. Planning – there is a projected decrease in Planning fee income of £0.080m. Fee income is dependent on planning applications received and the current forecast is lower than the budget set. Fee income will continue to be closely monitored over the coming months.

Corporate

- 3.9. As a result of additional External Audit costs there is a forecast overspend of £0.050M. External audit scopes, and related fees, are increasing in all public sector organisations with an anticipated steep increase expected from 2023/24 upon the letting of a new 5 year audit contract.

Staffing

- 3.10. A review of staffing budgets has indicated a forecasted underspend of £0.297M at year end. Staffing budgets are being closely monitored with the underspend being driven by vacancies and delays in appointing to new structures across several

service areas. The impact of the forecast underspend in staffing budgets mitigates the forecasted service overspends as detailed above.

Capital

3.11. The Council approved its 2022/23 Capital budget in February 2022. During the last few months, we have been successful in attracting three new grants to the Borough being:

(a) £1.65m for the demolition of Bulbeck Road multi-storey car park in order to prepare the site for the potential development of housing. This funding has been provided through the Brownfield Grant allocation with the requirement of having to formally let the demolition contract by 31 March 2023. The majority of spend will be incurred within the 2023/24 financial year and;

(b) £0.085m for new capital spend on Springwood Play park funded by Department for Levelling Up, Housing & Communities from the Levelling up Parks Fund;

(c) £0.1m in relation to Changing Places Toilets funded by Department for Levelling Up, Housing and Communities

UK Shared Prosperity Fund (UKSPF)

3.12. The UKSPF was launched in April 2022 with an allocation to Havant Borough Council of £1m. Local Authorities were asked to submit Investment Plans for the allocated funds and these Investment Plans have now been reviewed and it was confirmed on 5 December 2022 that the full £1m would be allocated to Havant Borough Council over the period of 2022-2025. The allocation for 2022-23 is broken down between capital (£0.025M) and revenue (£0.076M).

- 3.13. The Cabinet is asked to recommend these additions (capital and UKSPF) to Council for formal approval. The revised capital programme up to 2025/26 is detailed in Appendix C.

Performance

- 3.14. A summary of the quarter's key performance indicators is included at Appendix B.

4. Background and relationship to Corporate Strategy, Climate & Environment Strategy and/or Business Plans

- 4.1. Members will be aware that Havant BC has been facing considerable pressures over the past few years on their revenue budget. This has been managed to date by prudent financial management with year on year efficiency savings. Following the work of the Budget Working Group the rebased budget provides a strong foundation and the current revenue forecast confirms that the budget set is realistic and achievable.

- 4.2. On performance, work is currently underway to review and update all key performance indicators to provide a full overview of service performance across the organisation. The current key performance indicators reported have been in place for a number of years and cover a range of services.

- 4.3. Overall metrics across the majority of services are strong and performing within target. Whilst there are some areas of concern, these are being addressed at service level. Full details of the performance indicators currently being reported are included at Appendix B.

5. Options considered

- 5.1. None.

6. Resource Implications

- 6.1. *Financial Implications* – Finance continues to monitor budgets regularly so that any issues are quickly highlighted and mitigations put in place if required.

Section 151 Officer comments

Date: 5 December 2022

The Council approved a revised 2022/23 revenue base budget in September 2022. There are a few significant variations detailed in this report which reflect changes that have been identified over the last couple of months.

A revised Medium Term Financial Strategy, (MTFS), was approved by Council in November 2022. This will be kept under regular review with further updates being detailed as an Appendix in future budget monitoring reports.

- 6.2. *Human Resources Implications:*

In re-setting the 2022/23 revenue budget, relevant allocations were made across all service areas to ensure that staffing budget provision matched with proposed and approved organisational structures.

- 6.3. *Information Governance Implications* - none

- 6.4. *Other resource implications* – none

7. Legal Implications

- 7.1. None.

Monitoring Officer comments

Date: 13/12/2022

This paper is submitted to Cabinet to provide a strategic overview of performance for Q2 2022/23 and, in part, relates to priorities in the Council's Corporate Strategy. Monthly updated reports are taken to Management Team and Cabinet Briefing; whole performance reports more formally to Cabinet for noting and for recommendation to full Council as and when appropriate and required.

8. Risks

8.1. Budgets and performance will continue to be routinely monitored to ensure that any risk to delivery are highlighted early and mitigations agreed. A revised budget risk register was presented as part of the revised MTFS that was approved in November 2022. We will continue to closely monitor, and report any changes, against this register.

9. Climate & Environment Implications

9.1. Revenue budget has remained in place in order to continue work on delivering the Havant Borough Council Climate and Environment Strategy and action plan.

10. Consultation

10.1. The information has been shared with Management Team and discussed with individual Executive Heads and relevant budget holders.

11. Communication

11.1. Information on performance is provided on the Council website.

12. Appendices

Appendix A – Detailed service level financial forecast breakdown

Appendix B - Q2 Performance summary

Appendix C – Revised Capital Programme 2022/23 to 2025/26

13. Background papers

None

Agreed and signed off by:

Portfolio Holder: Cllr Tony Denton

Monitoring Officer: Mark Watkins, Chief Legal Officer

Section 151 Officer: Malcolm Coe, Chief Finance Officer

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HAVANT BOROUGH COUNCIL							
SERVICE	REBASED FULL YEAR BUDGET (£m)	INCOME	EXPENDITURE	QTR 2 FULL YEAR FORECAST (£m)	QTR 2 FY VARIANCE TO BUDGET (£m)	QTR 1 FULL YEAR FORECAST (£m)	QTR 1 FY VARIANCE TO BUDGET (£m)
Civil Engineering & Landscaping Team	0.292	(0.515)	0.807	0.292		0.292	0.000
Coastal Partners	0.112	(3.887)	3.999	0.112		0.112	0.000
HEAD OF COASTAL PARTNERSHIPS	0.404	(4.402)	4.806	0.404	0.000	0.404	0.000
5 Councils Contract	2.318	(1.086)	3.405	2.318		2.318	0.000
Housing Benefit (5 councils & staff excl Capi)	(0.155)	(24.112)	23.957	(0.155)		(0.155)	0.000
Digital	1.528	0.000	1.528	1.528		1.528	0.000
Environmental Services	4.330	(2.509)	6.840	4.680	0.350	4.505	0.175
Procurement	0.144	0.000	0.144	0.144		0.144	0.000
Property	(0.972)	(3.044)	2.071	(0.972)		(0.972)	0.000
HEAD OF COMMERCIAL SERVICES	7.192	(30.752)	37.944	7.542	0.350	7.367	0.175
Corporate Support	0.168	0.000	0.168	0.168		0.168	0.000
Democratic	0.546	0.000	0.546	0.546		0.546	0.000
Elections	0.316	(0.001)	0.317	0.316		0.316	0.000
Emergency Planning	0.068	0.000	0.068	0.068		0.068	0.000
Facilities	0.430	(0.081)	0.510	0.485	0.055	0.430	0.000
Finance	0.654	(0.368)	1.022	0.416	(0.238)	0.654	0.000
Human Resources	0.297	0.000	0.297	0.297		0.297	0.000
Legal	0.473	0.000	0.473	0.473		0.473	0.000
Mayoral	0.101	0.000	0.101	0.101		0.101	0.000
Strategy Unit	0.833	(0.082)	0.915	0.833		0.833	0.000
HEAD OF INTERNAL SERVICES	3.887	(0.532)	4.419	3.704	(0.183)	3.887	0.000
Building Control	0.067	(0.289)	0.356	0.067		0.067	0.000
Climate	0.040	0.000	0.040	0.040		0.040	0.000
Environmental Health	1.072	(0.070)	1.142	1.072		1.072	0.000
Licensing	(0.018)	(0.293)	0.275	(0.018)		(0.018)	0.000
Planning	0.524	(2.178)	2.701	0.604	0.080	0.524	0.000
Head of Place	1.685	(2.830)	4.515	1.765	0.080	1.685	0.000
Communities	0.607	(0.289)	0.896	0.607		0.607	0.000
Enforcement	0.441	(0.063)	0.504	0.441		0.441	0.000
Housing	0.827	(1.805)	2.632	0.827		0.827	0.000
Parking	(1.766)	(2.625)	0.859	(1.766)		(1.766)	0.000
Regeneration & Economic	0.419	(0.010)	0.429	0.419		0.419	0.000
Head of Regeneration & Communities	0.529	(4.792)	5.320	0.529	0.000	0.529	0.000
Executive Office	0.989	0.000	0.989	0.989		0.989	0.000
Management Team	0.989	0.000	0.989	0.989	0.000	0.989	0.000
TOTAL COST OF SERVICES	14.686	(43.307)	57.993	14.933	0.247	14.861	0.175
Audit & Insurance costs	0.346	0.000	0.346	0.396	0.050	0.346	0.000
Salary Inflation	0.000	0.000	0.000	0.000		0.000	0.000
Inflation and contract uplift costs	0.000	0.000	0.000	0.000		0.000	0.000
NET COST OF SERVICES	15.032	(43.307)	58.339	15.329	0.297	15.207	0.175
FUNDED BY:							
Business Rates Retention	(4.789)			(4.789)		(4.789)	0.000
Business Rates s31 Grants	0.000			0.000		0.000	0.000
Levy Payment on account	0.000			0.000		0.000	0.000
Business Rates deficit	3.711			3.711		3.711	0.000
Council Tax Demand on the Collection Fund	(9.168)			(9.168)		(9.168)	0.000
Council Tax Surplus	(0.066)			(0.066)		(0.066)	0.000
New Homes Bonus Grant	(0.474)			(0.474)		(0.474)	0.000
Lower Tier Services Grant	(0.150)			(0.150)		(0.150)	0.000
New Service Grant	(0.231)			(0.231)		(0.231)	0.000
Other Grants	(0.155)			(0.155)		(0.155)	0.000
Collection Fund surplus/deficit	0.000			0.000		0.000	0.000
Contributions to/(from) Earmarked Reserves	0.000			0.000		0.000	0.000
s31 Earmarked Reserve	(3.711)			(3.711)		(3.711)	0
FUNDING	(15.032)			(15.032)		(15.032)	0.000
(SURPLUS) / DEFICIT (Before Salary & Agency Forecast Underspend)				0.297		0.175	0.175
Salary & Agency Forecast Underspend				(0.297)		0.000	0.000

Staffing budget analysis

HAVANT BOROUGH COUNCIL							
SERVICE	FULL YEAR BUDGET (£m)	Q2 HALF YEAR BUDGET (£m)	Q2 ACTUAL	Q2 VARIANCE TO BUDGET		QTR 2 FULL YEAR FORECAST (£m)	QTR 2 FY VARIANCE TO BUDGET (£m)
HEAD OF COASTAL PARTNERSHIPS	2.883	1.441	1.441	0.000		2.882	(0.001)
HEAD OF COMMERCIAL SERVICES	1.088	0.544	0.364	(0.180)		0.728	(0.360)
HEAD OF INTERNAL SERVICES	2.042	1.021	1.066	0.045		2.133	0.091
HEAD OF PLACE	2.085	1.043	0.927	(0.116)		1.853	(0.232)
HEAD OF REGENERATION & COMMUNITIES	1.523	0.762	0.601	(0.161)		1.202	(0.322)
MANAGEMENT TEAM	0.730	0.365	0.386	0.021		0.773	0.043
TOTAL COST OF SERVICES	10.351	5.176	4.785	(0.390)		9.571	(0.780)
Add : FY Salary Inflation						0.513	0.513
Add: Professional Agency Staff						0.568	0.568
Less : FY Professional Agency and Agency Staff funded from Transformation Reserve						(0.598)	(0.598)
FULL YEAR FORECAST	10.351					10.054	(0.297)

Performance report

Q2 2022-23



Finance overview

	FULL YEAR BUDGET (£M)	QTR1 FORECAST (£M)	QTR2 FORECAST (£M)	QTR2 VARIANCE TO BUDGET (£M)
Net cost of service	15.032	15.207	15.329	0.297
Funding	15.032	15.032	15.032	0
Salary underspend	n/a	n/a	(0.297)	(0.297)
Net (surplus)/deficit	0	0.175	0	0



Service detail

AREA	FY BUDGET (£M)	Q1 FORECAST (£M)	Q2 FORECAST (£M)	Q2 VARIANCE BUDGET (£M)	COMMENTS
Coastal	0.404	0.404	0.404	0	No variance
Commercial	7.192	7.367	7.542	0.350	Additional costs arise from £0.314 to cover recently agreed driver pay rises and £0.036 for additional glass round costs
Internal Services	3.887	3.887	3.704	(0.183)	£0.238 expected additional income from continuation of cash investment £0.055 loss of income from:- lease income, printer contributions, external room booking and catering
Planning	1.685	1.685	1.765	0.080	Downturn of planning fee income
Regeneration & Communities	0.529	0.529	0.529	0	No variance
Management Team	0.989	0.989	0.989	0	No variance
Corporate	0.346	0.346	0.396	0.050	Additional External Audit costs
TOTAL	15.032	15.027	15.329	0.297	

Staffing budget analysis

SERVICE	FYBUDGET (£m)	Q2 HALF YEAR BUDGET (£m)	Q2 ACTUAL	Q2 VARIANCE TO BUDGET	QTR 2 FULL YEAR FORECAST (£m)	QTR 2 FY VARIANCE TO BUDGET (£m)
Coastal	2.883	1.441	1.441	0.000	2.882	(0.001)
Commercial	1.088	0.544	0.364	(0.180)	0.728	(0.360)
Internal Services	2.042	1.021	1.066	0.045	2.133	0.091
Place	2.085	1.043	0.927	(0.116)	1.853	(0.232)
Regeneration & Communities	1.523	0.762	0.601	(0.161)	1.202	(0.322)
Management Team	0.730	0.365	0.386	0.021	0.773	0.043
TOTAL COST OF SERVICES	10.351	5.176	4.785	(0.390)	9.571	(0.780)
Add : FY Salary Inflation					0.513	0.513
Add: Professional Agency Staff					0.568	0.568
Less : FY Professional Agency and Agency Staff funded from Transformation Reserve					(0.598)	(0.598)
FULL YEAR FORECAST	10.351				10.054	(0.297)



Performance overview

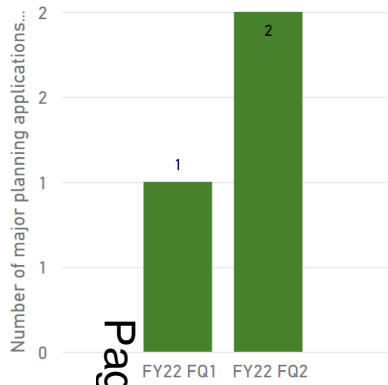
- Reviewing all key performance indicators (KPIs) with a view to updating and ensuring that all metrics provide a full overview of service and performance.
- Current KPIs are those which have been in place for a number of years and cover:
 - Regulatory (Planning & Building Control)
 - Property
 - Housing
 - Customer Service
 - Revenue & Benefits
 - Complaints
 - Information Requests
- Metrics across majority of services are strong and performing within target
- Complaints performance has been an issue, but is being addressed and the number of outstanding complaints are declining



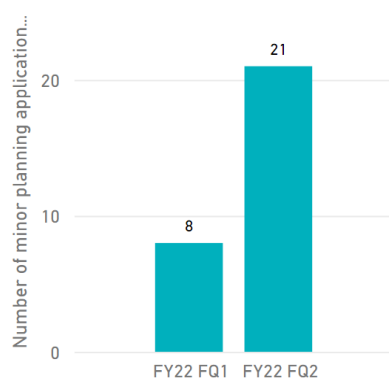


Find out more about the planning service

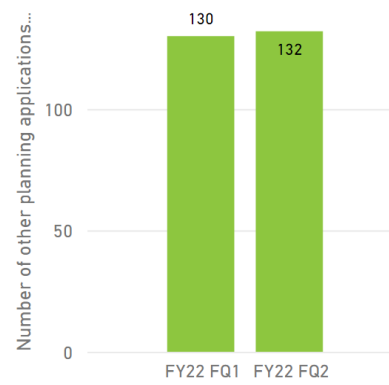
Major planning applications decided



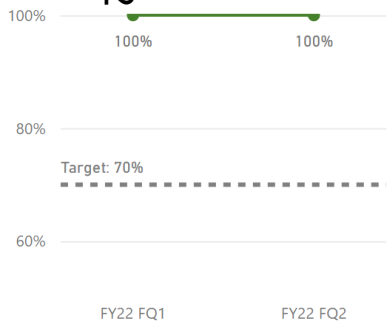
Minor planning applications decided



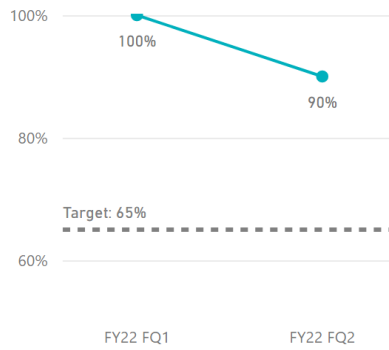
Other planning applications decided



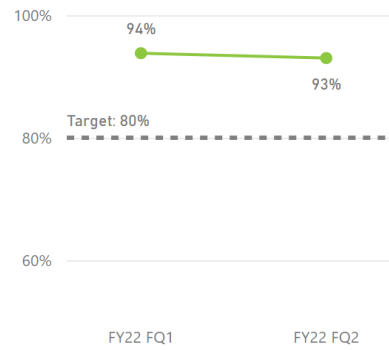
Major planning applications - % decided within 13 weeks or agreed time extension



Minor planning applications - % decided within 8 weeks or agreed extension



Other planning applications - % decided within 8 weeks or agreed extension



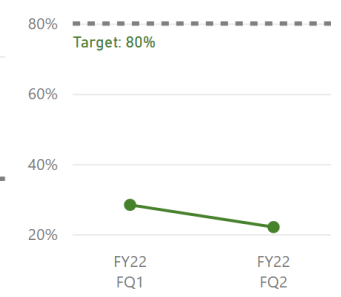
Planning appeals

- Q2 major planning applications appeals: 0
- Q2 minor and other application appeals: 1 (which was allowed)

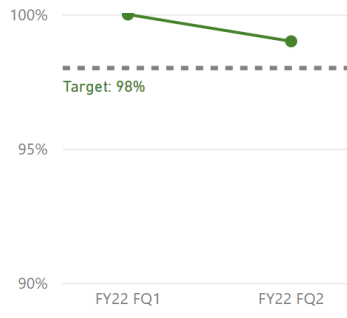
A review of all Planning metrics is being conducted with view to providing updated metrics during the next reporting period.

Current metrics reflect historical national metrics with all above target other than the discharge of conditions which has historically been below target due to resourcing the service.

Discharge of condition applications - % decided within 8 weeks



All applications - % decided within 26 weeks



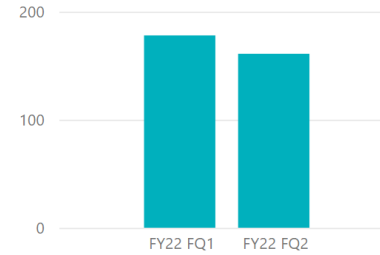


Operational performance - Building Control

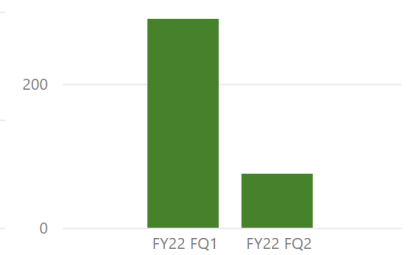
Find out more about building regulations

- Building Control metrics all above target, continuing strong trend from Q1

Number of Building Regulations projects commenced under the Council's control

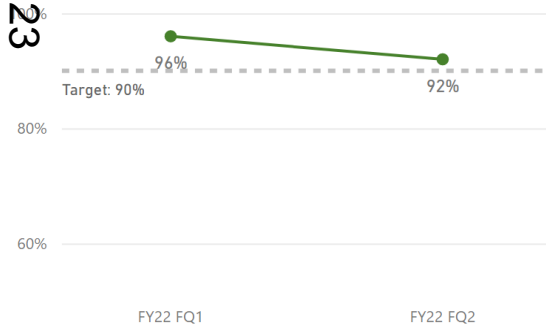


Number of Building Regulations projects completed under the Council's control

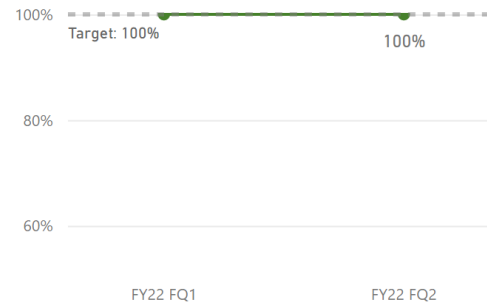


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All Plans applications checked within 15 days (%)



Full Plans applications decided within statutory time limit (%)



Number of claims submitted against the Council for Building Control negligence / non-compliance that the Council was unsuccessful in defending

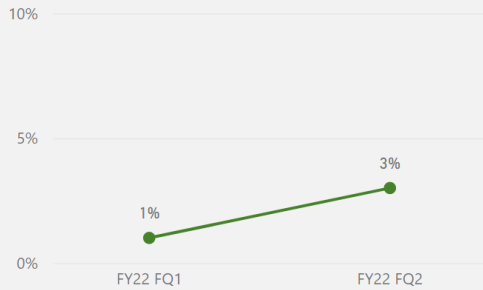
0 ✓
Target: 0



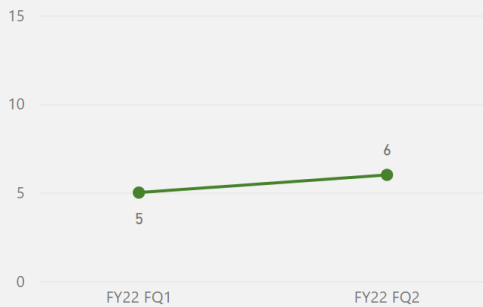
Operational performance - Property (Estates)

Vacancy rate across investment portfolio

Empty commercial property - % based on available floorspace



Empty commercial property - number of vacant/to let units

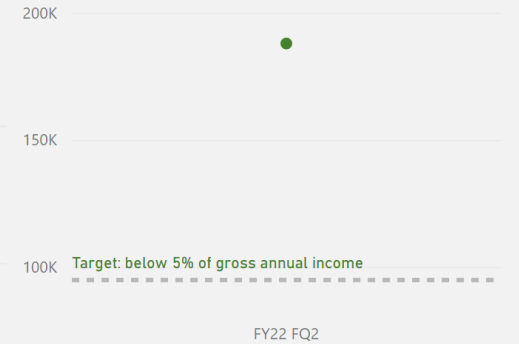


Rent debt across investment portfolio

Property debt - rent arrears for all tenanted commercial property - average across quarter (£)



Property debt - rent arrears over 90 days (aged debts) for all tenanted commercial property at end of quarter (£)



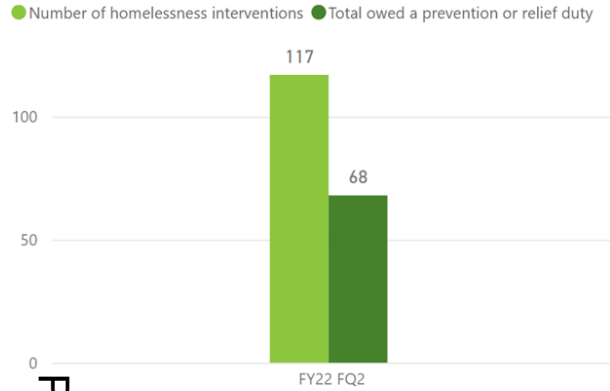
Indicators and targets are based on industry standard metrics.

- Slight increase in empty space commercial portfolio and rent arrears over 90 days is above target. However, property income is on target to achieve its budget for the year

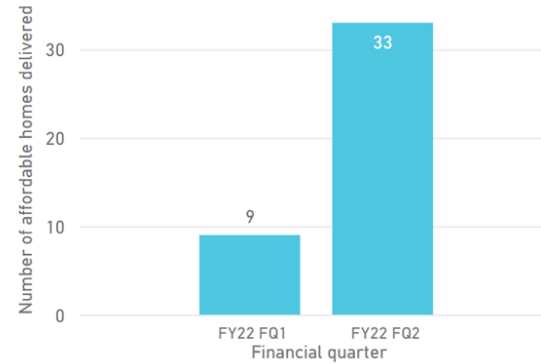
Find out more about our property portfolio

Operational performance - Housing

Number of homelessness interventions and acceptances



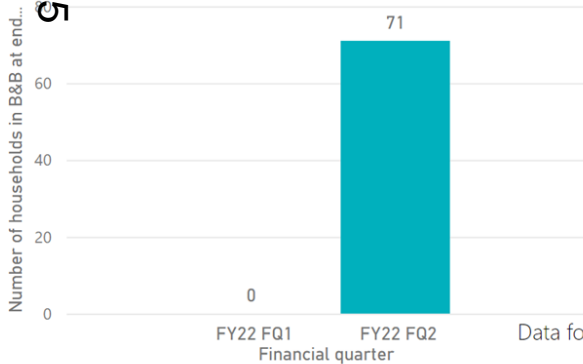
New affordable homes in the borough



View more data about housing in the borough

Find out more about the council's housing service

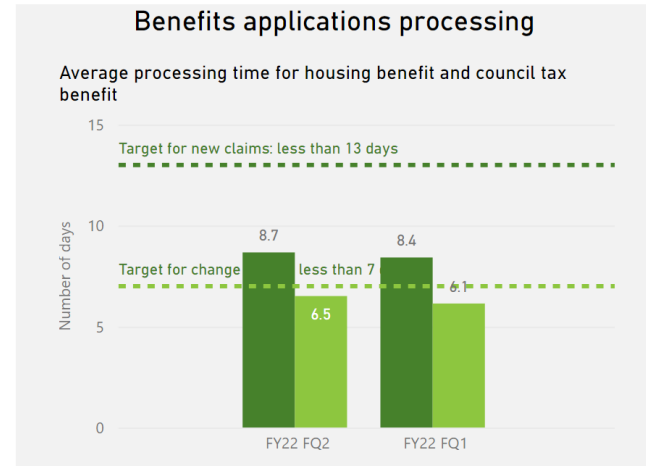
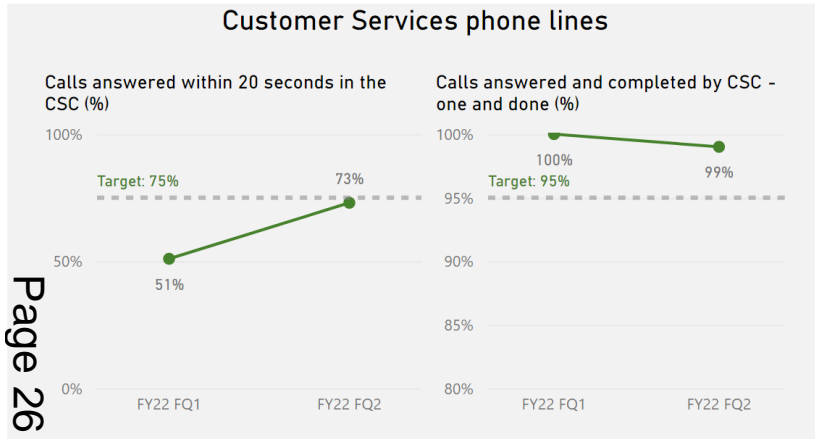
Households in temporary accommodation (B&B) at end of quarter



- Continued pressures within the housing service. Focus on reducing numbers in B&B to reduce overall cost to council

Further metrics are currently under development

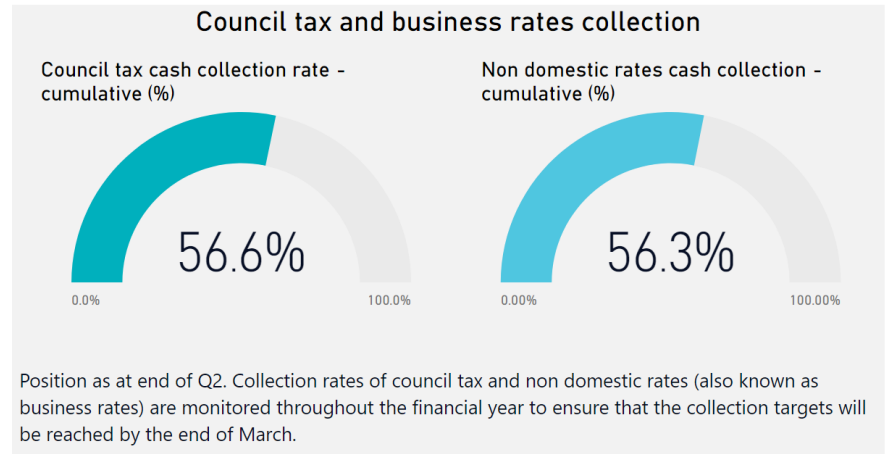
Both services are provided by Capita via the 5 Councils Contract.



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Customer satisfaction data will be added here when available

Complaints

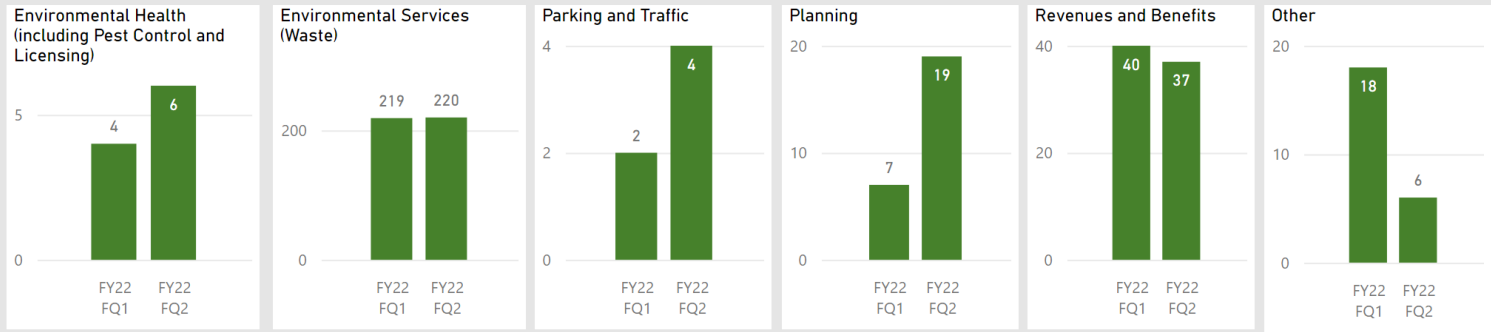


Complaints

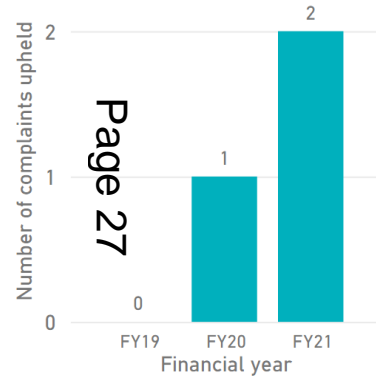


Find out more about our Complaints Policy and Procedure

Number of complaints received

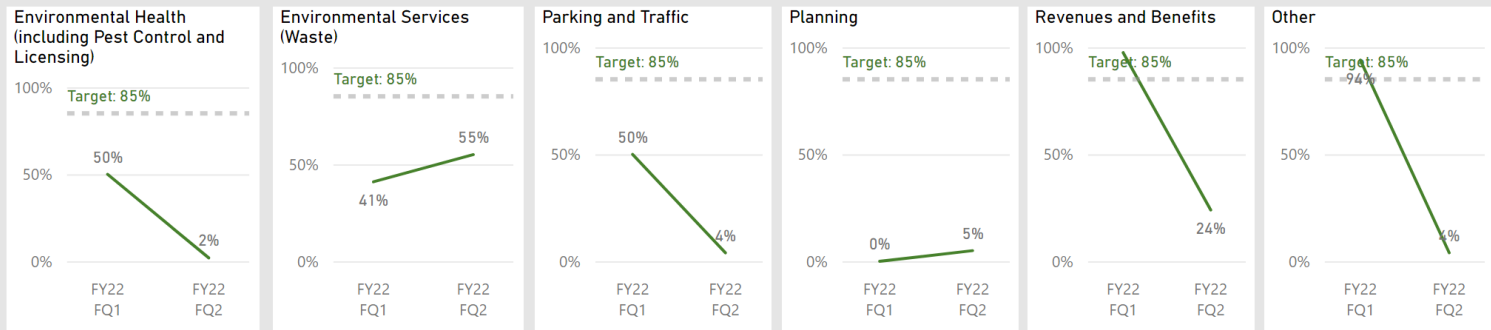


Number of Local Government Ombudsman complaints upheld



Customers who have been through Stage 1 and 2 of our Complaints Policy may refer their complaint to the Local Government Ombudsman for independent review if they are not satisfied with the council's response. Complaints are classified as upheld where the Ombudsman finds that the council was at fault.

% of complaints completed within 10 days



- Complaints answered within target has fallen for the majority of services. However, overall the number of outstanding complaints has reduced over the quarter



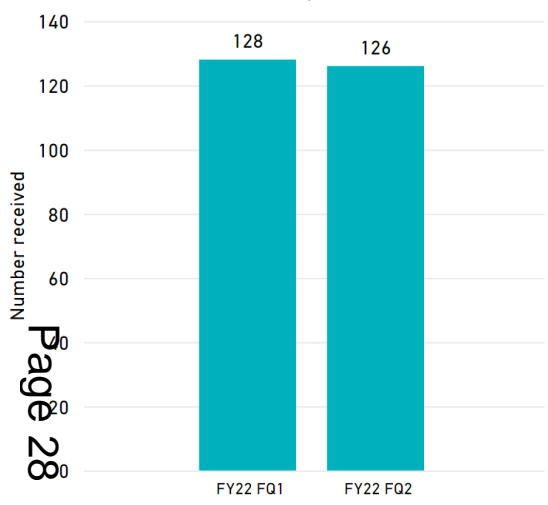
Information requests

Find out more about access to information

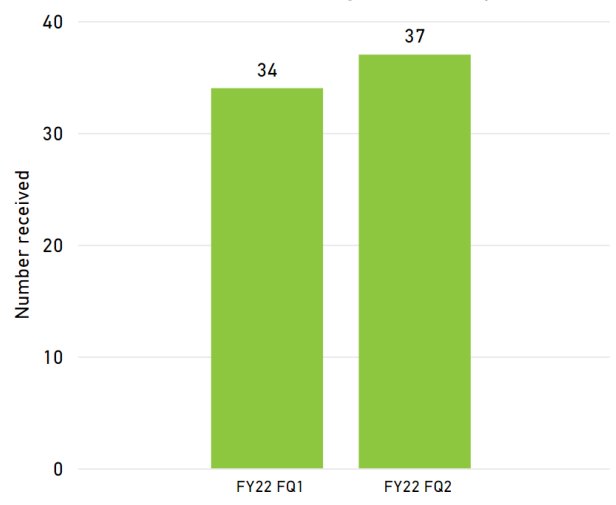
Reset filters



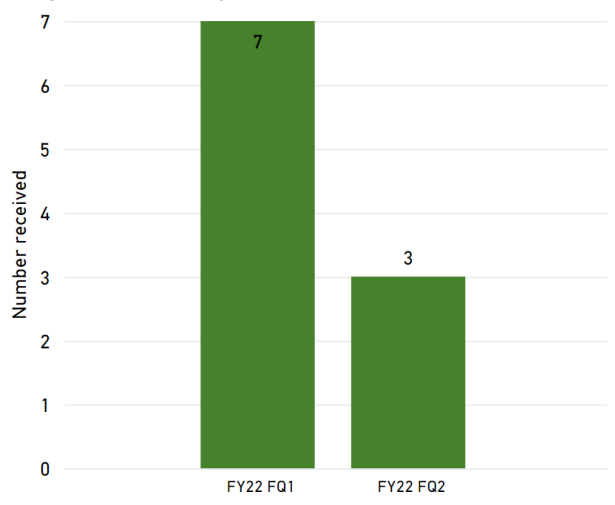
Freedom of Information requests



Environmental Information Regulations requests

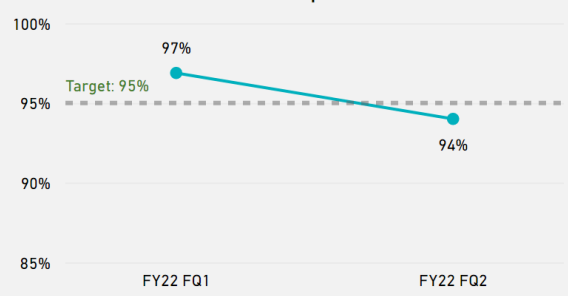


Subject Access Requests

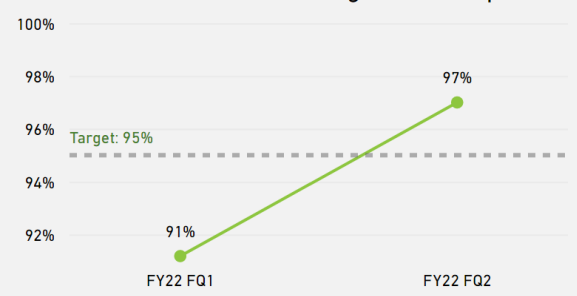


% of requests completed within the statutory timeframe

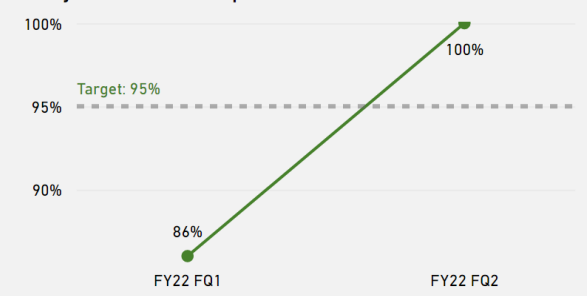
Freedom of Information requests



Environmental Information Regulations requests



Subject Access Requests

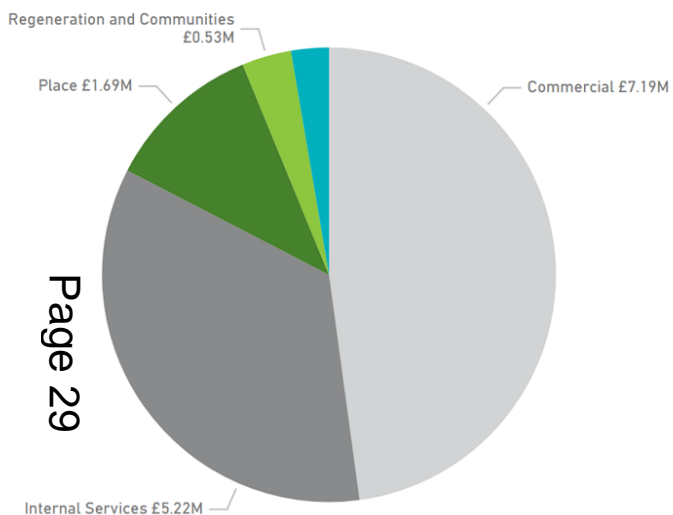


Quarterly monitoring of spend against budget



Spending against our annual budget is reported on a quarterly basis. Due to the way that large payments are scheduled, particularly for our major contracts, it may appear from this summary that services have overspent, which may not be accurate.

Total budget for 2022-23, by service area

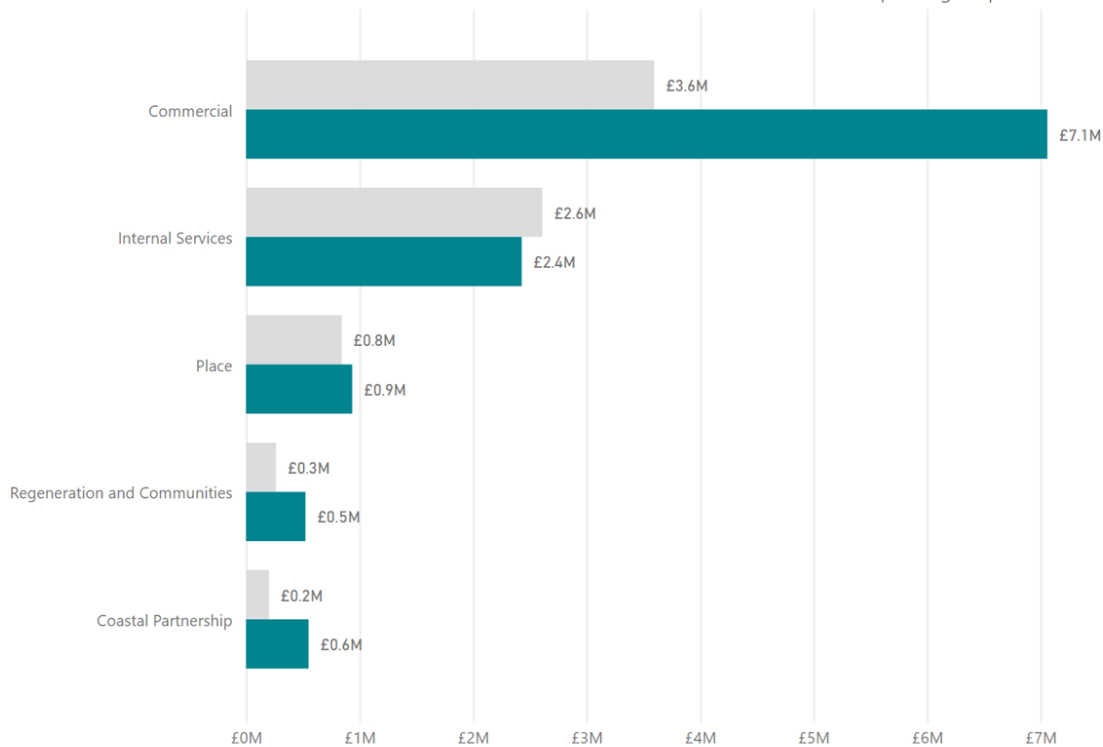


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Find out more about our 2022-23 budget

Spend against budget as at end of Q2

● Current Budget to Period ● Actuals Year to Date



Overspend on actuals reflect need to amend the profiling of spend



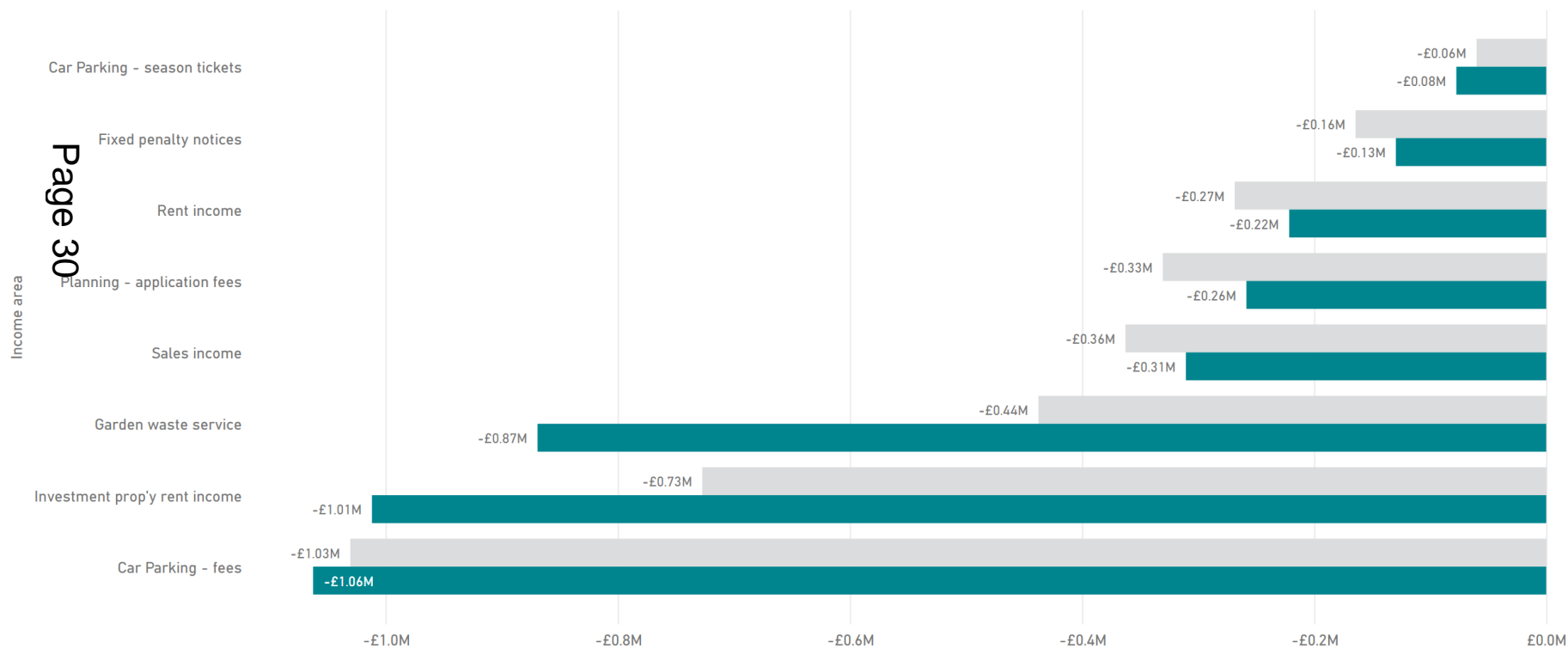
Key income streams



All councils have had to find new income streams in the last few years as a result of decreasing funding from central government. The graph below shows some of our key income streams and the amount received against the budgeted amount for the financial period.

Income received against budgeted income as at end of Q2

● Current Budget to Period ● Actuals Year to Date



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		5 YEAR CAPITAL PROGRAMME						
Havant Borough Council		2022/23 Approved Budget £'000	2022/23 Revised Budget £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Capital Programme Summary	Project Officer							
Project	Project Officer	2022/23 Approved Budget £'000	2022/23 Revised Budget £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000
Housing								
Disabled Facilities Grants		1,628	1,628	1,628	1,628	1,628	1,628	1,628
IT Equipment								
Asset Maintenance Management System		60	60					
Vehicles and Equipment								
Refurbishment of HBC equipped play areas		140	140					
Land and Buildings								
Nutrient Neutrality Mitigation		250	250					
Warblington Bridge		300	300	2,475				
Hayling Island Skate Park		150	150					
Hayling Island Beach Management Activities		500	500	425				
Hayling Island Strategy		292	292					
Langstone FCERM		337	337	2,293	2,300			
UKSPF		-	25	80	390			
Changing Places				100				
Springwood Play Area			85					
Bulbeck Road				1,650				
Grand Totals		3,657	3,767	8,651	4,318	1,628	1,628	1,628
Projected Capital Financing								
REFCUS (Revenue funded as Capital under Statute)		1,628	1,628	1,628	1,628	1,628	1,628	1,628
External Grants & Contributions		1,899	2,009	7,023	2,690			
Use of Specific Reserves		130	130					
Use of Capital Receipts								
Borrowing Requirement								
Revenue Funding								
Total Projected Funding		3,657	3,767	8,651	4,318	1,628	1,628	1,628
Variance		0	0	0	0	0	0	0

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